

Agenda

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Appointments Committee

Date: **Wednesday 15 February 2012**

Time: **11.00 am**

Place: **Judge's Room, Oxford Town Hall**

For any further information please contact:

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Appointments Committee

Membership

Chair

Vice-Chair

Councillor Stephen Brown

Councillor Mark Mills

Councillor Bob Price

Councillor Gill Sanders

Councillor Ed Turner

Carfax

Holywell

Hinksey Park

Littlemore

Rose Hill and Iffley

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AGENDA

Pages

1 APPOINTMENT OF CHAIR

2 APPOINTMENT OF VICE-CHAIR

Appointment of a Vice-Chair may not be considered necessary.

3 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

4 MINUTES

1 - 2

Minutes of the Committee held on 16 December 2011.

PART II - MATTERS EXEMPT FROM PUBLICATION

If the Committee wishes to exclude the press and public from the meeting during its consideration of the item on the exempt from publication part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(The Access to Information Procedure Rules at Section 16 of the Council's Constitution set out the conditions under which the public can be excluded from meetings).

5 APPOINTMENT OF HEAD OF ICT STRATEGY

To consider an appointment to the post of Head of ICT Strategy.

(Exempt – paragraphs 1 and 2– information relating to any individual and information which is likely to lead to the identity of an individual.)

The public interest in maintaining the exemption is so that discussions and deliberations of the Committee with and about candidates are not

compromised and so that the confidentiality of information provided by candidates is protected.

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

APPOINTMENTS COMMITTEE

Friday 16 December 2011

COUNCILLORS PRESENT: Councillors Brown, Mills, Price, Sanders and Turner.

OFFICERS PRESENT: Simon Howick (Head of People and Equalities), William Reed (Law and Governance), Peter Sloman (Chief Executive) and Sarah Holmes (People and Equalities)

1. APPOINTMENT OF CHAIR

Councillor Price was appointed Chair of the Committee.

2. APPOINTMENT OF VICE-CHAIR

Councillor Turner was appointed Vice-Chair of the meeting.

3. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

There were no apologies for absence.

4. MINUTES

Resolved that the minutes (previously circulated) of the meetings of the Committee held on 14th and 22nd December 2010 be confirmed as a correct record.

5. MATTERS EXEMPT FROM PUBLICATION

Resolved, in accordance with the provisions of Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting during consideration of the item on the exempt from publication part of the agenda on the grounds that their presence could involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act, and to record that the public interest in maintaining the exemption outweighed the public interest in disclosing the information in order that discussions and deliberations of the Committee with and about candidates for the post of Executive Director, City Regeneration were not compromised and so that the confidentiality of information provided by candidates was protected.

6. MINUTES - NOT FOR PUBLICATION

The Committee confirmed as a correct record the not for publication minutes of its meetings held on 14th and 22nd December 2010.

7. APPOINTMENT OF EXECUTIVE DIRECTOR, CITY REGENERATION

The Committee interviewed candidates for the post of Executive Director, City Regeneration. It decided to offer the position to David Edwards on a starting date and at a salary to be decided by the Head of People and Equalities in consultation with the Chief Executive.

The meeting started at 8.30 am and ended at 11.30 am